

MEETING OF THE MONTEREY LIBRARY TRUSTEES
Held at the Monterey Library
May 12, 2014

PRESENT: Kenn Basler, Mickey Jervas, Beth Reiter
Laurie Shaw and Lisa Smyle
Library Director Mark Makuc
Absent - MaryPaul Yates

Meeting was called to order - 7:10pm.

MINUTES: The minutes of April 7, 2014 were accepted by motion made by Laurie and seconded by Kenn.

ELECTION OF OFFICERS: By motion made by Mickey and seconded by Laurie, Lisa was nominated to a full term as Chairman of the Board. By a second motion made by Laurie and seconded by Kenn, Mickey was nominated for re-election as Secretary. The vote for both positions was unanimous.

DIRECTOR'S REPORT: Mark gave us the sad news that Will Marsh will be moving to North Carolina, probably at the end of the summer. He will be sorely missed. His connection with the library has been long and strong, first as a Trustee, then as a staff member. He has been the chief book organizer and sorter for the Annual Book Sale. Mark will personally miss his expertise, especially his book editor background. This also means that Mark will be working on the Digital Commonwealth program alone, including the workshop taking place in June. The staff is aware that Will is leaving; they and Mark are trying to see if the current staff will be able to fill his place, if not Mark will need to advertise for a new employee.

The Egg Hunt on Easter Sunday was attended by about 40 kids, who had a great time finding the 500 eggs. Thanks to Mary Makuc for stuffing the eggs, the police force for their protection and all other volunteers who help make this annual event possible.

As for the additional \$400 available from the Cultural Council for the Summer Programs, there is a slight hitch. The funds are available through June 30th, our first program is July 5th. We shall try to make this work.

The proposed e-book class is not coming together, yet. Mark will keep working on it.

The Internet problem from last month has been corrected. On April 9th Sue from CWMars came and checked the incoming lines. Both the Cornerstone, the Town provider, and Crocker, the CWMars provider, showed the same lack of service. Axia, the central carrier in Calgary, acknowledged that the problem originated with them and subsequently corrected it. There is some concern that Axia is not providing enough bandwidth. Luckily, during the loss of fiber we were able to continue work with our old DSL line.

More problems with bills going over to Town Hall, currently it's the Verizon bills. Mark sends them over to Town Hall, but credit doesn't always appear on our statements. On top of that the November 2012 check was not received by Verizon, a fact that was not discovered at Town Hall. Monthly bank rec's anyone?

We should know by June 5th if we have to been chosen to receive a Massachusetts Library Planning and Design Grant.

Mark disbursed a report on the circulation comparing April 2013 and 2014. It is interesting to note that the number of books and DVDs circulating to other libraries decreased in 2014. The change in allowing new materials to remain in-house for 6 weeks rather than 2 is surely a factor in this statistic.

The Optima deliveryman did not properly close the book box door which got caught by the wind and twisted. Hence, water is getting into the box. Mark called Housatonic Welding who promised to check it out and make any necessary repairs. He also notified Optima, who we expect to pay for all costs. Mark will continue to follow up.

The gravel between the stones in the new front walk did not hold up well over the winter. Perhaps it did not have sufficient settling time prior to the extreme weather. In any case, Mark has notified Peter Stearns who did the work. Peter is working in the area and we expect him to make the repairs in short order and under basic work warranty.

CHAIRMAN'S REPORT: Lisa received notice from the MBLC that our second payment for FY2014 State Aid in the amount of \$746.32 will be forthcoming shortly. The full amount for the year is \$1,484.29. Lisa will follow up with the Treasurer to be sure the money has been posted to the appropriate Library account.

OLD BUSINESS: None

NEW BUSINESS: Kenn asked if it was possible to have library minutes available on the Town website. After a short discussion it was agreed that, with Melissa's consent, after the minutes were approved Mickey would submit them to Melissa and she would scan them onto the website.

The meeting was adjourned at 8:05pm by motion made by Beth and seconded by Laurie.

NEXT MEETING: Monday, June 9, 2014 - 7:00
Agenda - Director's contract signed
Discuss book sale

Submitted by: Mickey Jervas, Secretary